EVV - Import Visits to Mark as Ready for Billing

Watch Video ##: <u>Importing EVV Visits for Billing and Payroll -</u> <u>YouTube</u>

Import Visit Charges Detailed Article: Article

This step turns your EVV visits into billable charges.

Go to: Employee Activity > Import Visit Charges

- ^{1.} Set your From and Thru dates of service
- ^{2.} (Optional) Use filters like Just One Chart# or MCO Only
- ^{3.} Make sure Round .25 is selected
- ^{4.} Click View Visits and review the list
- ^{5.} Fix any issues, then click Create Visit ChargesPrint the report if needed

Knowledgebase http://kb.barnestorm.biz/KnowledgebaseArticle51641.aspx