

### Watch Video: [Cancel Visit](#)

You can mark a scheduled visit as cancelled from the EVV Visits screen in Barnestorm Office. These will be non-chargeable and they do not send to an aggregator.

1. Select the visit that needs cancelled.
2. Click the **Cancel** button.
3. Select the Visit Type reason for the cancellation.
4. The end time automatically changes to match the start time.
5. Add Comments if needed.
6. Click on **Update Visit**.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle51590.aspx>