EVV — Discharge a Patient

Discharge a patient, enter the last date of service, and remove future scheduled visits from the EVV system.

Watch: Discharge an EVV Patient

How to Discharge a Patient

Use the following steps to discontinue services for a patient. This will mark the patient as discharged and remove visits scheduled after the discharge date.

1. Go to Select Patient, choose the patient, and click the Referrals tab.
2. Click the Payers tab and select the payer you want to discharge.
3. Discharge the payer:
   - Check the Discharged box.
   - Enter the patient's last date of service as the Discharge Date.
   - Select the D/C Reason.
   - Click Save Payer.
4. Remove future schedules: A message will ask if you want to remove schedules after the discharge date.
   - Click Yes to remove the visits from CareChamp, EVV Visits, and Schedules.
5. Click Save All Patient Data to begin the process. It may take a few minutes to finish.