## How To Run Report

From Barnestorm Office click on **Reports** > **Hospice** > **19.50** Active Hospice Pt Report. This report shows all active Hospice patients, based on the from and thru date you have entered (see below).

o Program - Enter the Program(s), or leave blank to select all.

o From Date and Thru Date - Enter the from and thru date of the period you need to review. If you only want today's active patients, enter todays' date for the From and Thru date.

o Select Print the Report button to print.

## How To Read The Report

- o **Chartnum** = Number assigned to chart/referral.
- o **PatName** = Last name, First name and middle initial of patient.
- o **Phone** = Home phone number of patient listed in the referral.
- o AdmitDate = Date the patient was admitted.
- o **Payer1** = Patient's primary payer.
- o Nurse = Initials of the first nurse listed under Referral>Employees tab.
- o SW = Initials of the first Social Worker listed under Referral>Employees tab.
- o **HH AIDE** = Initials of the first AIDE listed under **Referral>Employees** tab.
- o Volunteers = The name of the Volunteer(s) listed under Bereavement > Assign a Volunteer.
- o **Pastor** = The name of the Pastor listed under the Background/Environment tab.
- o **Re-Cert Period** = Number of Certification Periods (485s).

## 19.50 Active Hospice Pt Report

o **Physician** = The Primary (Ordering) Physician listed under the **Referral>Dr+Pharmacy** tab.

Knowledgebase http://kb.barnestorm.biz/KnowledgebaseArticle51214.aspx