Posting 2% Sequestration Reduction

Set Up Adjustment Code For 2% Sequestration Reduction

1.   Go to **Accounts Receivable**>**Pay/Adj Codes** and set up the adjustment code. (You will need this code for Step 4.)

2.   Hit **Save.**

3.   Go to **Accounts Receiveable>Post Payments>Set Up ERA codes.**

4.   Enter the adjustment code, you just created, into the **April 1 2% Adjustment Field.**

5.   Hit **Save** for the description to appear.

6.   Exit Screen.

Posting 2% Sequestration Reduction

1.   Follow procedure to post payments. Use the code, you just created, to post the reduction. You will post this in the first field. The second field should be empty.

2.   After you have saved and posted the reduction, go to **Billing>PPS Billing>Update PPS TrackingFrom Payments.**

3.   Select **Update PPS Tracking**

4.   Select **Create A/R Adjusments**

5.   Select **Post To A/R**

6.   Go back to pull up the Inquiry, and make sure the balance is zero dollars.

Related Articles:

"Setup A Payment/Adjustment Code"

http://kb.barnestorm.biz/KnowledgebaseArticle50477.aspx?Keywords=pay%2fadj

"Post Paper R/A"

http://kb.barnestorm.biz/KnowledgebaseArticle50155.aspx?Keywords=post

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http://kb.barnestorm.biz/KnowledgebaseArticle50984.aspx