

NC Tracks **Important Information as of June 27, 2013**

Preparing Barnestorm for NC Tracks

From Barnestorm Office click on **Codes > Security > Logins**. If you see the message "Only Administrators can view passwords":

From main menu click on **Admin > Employee Security** > click on **Administrator** (at the top) > **Save Complete Employee Security Profile**. Close this screen - go back to **Codes > Security > Logins**.

Click on each employee who has an NCID and password. Fill in the information into the boxes provided, and click **Save**.

If you filled in the NCID and password for your login, close Barnestorm Office and re-open, to reload your credentials.

- Go to Billing > HIPAA Transactions > Transmit to NC Medicaid
- Click on Login Info
- Fill in your 4-character TSN
- Click the new button that says **Update the SenderID in the HIPAA Payers From (old senderid) to (new TSN)**

If you do this before July 1, you will be prompted to make sure this is what you want to do - click **Yes**. Click **Save**.

The old taxonomy code for PCS and CAP aide services was 3747P1801X - Technician : Personal Care Attendant

For NCTracks, this code will be 253Z00000X - Agencies:In Home Supportive Care
When you clicked the Update... button above, it changed those taxonomy codes

If you have been using 251E00000X as the taxonomy code for PCS and CAP Aide services, it was not automatically changed, and will need to be manually changed, one payer at a time, to 253Z00000X; if ALL payers need to be changed, and you have too many to change manually, start a chat and ask us to change all HIPAA payer taxonomy codes to 253Z00000X

You can print a list at Billing - HIPAA Transactions - Edit HIPAA Payers - Print Codes

Also, a new option has been added to remove HIPAA payer setups for payers that haven't had any active patients for the past 18 months. This option will print a list of the codes as they are deleted.

CRITICALLY IMPORTANT: If you listed Barnestorm as your billing agent on your NC Tracks Trading Partner Agreement, you will need to resubmit to get this changed, as Barnestorm is not a billing agent. If you have one NPI, you will register as a self-billing provider. If you have multiple NPIs, you will register as a billing agent yourself. Barnestorm was registered as a billing agent for testing purposes only, however, we should NOT be listed on your **NC Tracks Trading Partner Agreement as a billing agent**.

NC Tracks **Important Information as of June 27, 2013**

The Barnestorm NC Tracks transmission screen is the same as the Transmit to NC Medicaid screen you're used to. The only difference is that the login information will be different. The codes Barnestorm will change automatically for NC Tracks include: sender ID, receiver ID, taxonomy codes 3747P1801X (Personal Care Aide) and 253Z00000X (Personal Care Agency).

As of June 12, 2013, the go-live dates for the NC Tracks system are as follows:

- June 20: Last cutoff date before transmission; electronic claims MUST be sent as of 5pm on this date in order to be included in the last checkwrite date in June, which is June 27. NOTE: We strongly recommend that you do NOT wait until June 20 to send claims, as this will be an extremely busy day and transmission issues are probable.
- Any claims that do not get paid on June 27 will have to be re-submitted to NC Tracks.
- July 12: The first cutoff date in the NC Tracks system will be July 12, which will get paid on July 16.
- For more information about the checkwrite dates, please see the bulletin: <http://www.ncdhhs.gov/dma/bulletin/0613bulletin.htm>.
- On your NC Tracks Trading Partner Agreement, which you completed online, the NCID and TSN are shown. This is your login information for the NC Tracks system. If you don't have this information, be advised that Barnestorm also does not have it--you will need to contact NC Tracks to get that information. Please print it out and store it with your very important billing documents.
- Each employee must have a separate NC Tracks login (NCID), which can be set up by your agency's NC Tracks Administrator. Barnestorm is not able to set up additional users for NC Tracks.

For more information: <http://ncmmis.ncdhhs.gov/>

Connectivity questions: <http://www.barnestorm.com/updates/NCTracksConnectivity.pdf>

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50971.aspx>