I Am Missing A Tab From My Main Screen

If you are missing a tab, i.e. Codes, Mailings or Orders, this usually means someone in your office has made changes to your Employee Profile. You will need to notify your supervisor or whoever is in charge of making changes to Barnestorm, and notify them that you no longer have access to that tab.

To get you back the tab(s) that you need, they will need to go to Barnestorm Office > **Admin** > **Employee Security** to pull up your employee profile and give you permissions to that screen. Click this link to view detailed instructions on how to use the Employee Security screen.

IMPORTANT: Barnestorm cannot change employee security levels on chat. To change permission, the employee's supervisor must email us at customersupport@barnestorm.com. The email should include the supervisor's contact information and title in the agency. The email should specify which permission they are allowing for which employee.