- 1. Pull up the patient in Barnestorm Office
- 2. Click the **Referral** tab from Main Menu
- 3. Click Payers tab
- 4. Select the Payer

5. Click **Extra Billing Info**. tab. Make sure the occurrence code is not listed on this screen. If it is listed, either enter a Thru Date, or Delete the entry.

If occurrence codes are not listed in the referral, but still appear on the claim:

a. From the Barnestorm Office main screen, click Codes tab

b. Click Status Codes

c. Click D/C Reasons

- d. Select the discharge reason in the right panel
- e. Remove the occurrence code
- f. Click Save
- g. Exit screen
- h. Recreate claim

Knowledgebase http://kb.barnestorm.biz/KnowledgebaseArticle50896.aspx