

How Can I Print Off Patient Info For Multiple Patients?

1. In **Barnestorm Office**, go To **Reports > Patient > 01.09 Print Patient Info Sheets**
2. Enter the **date range**. The data that displays will depend on your Report Format option selected below.
3. Type in the Program #(s), Payer #(s), Team #(s), and/or Employee #(s) to pull data for specific program, payer, team, employee. Or leave blank to select all.
4. **Report Format Options:**
 - a. Active Patients Only -prints patients active during the From and Thru dates entered.
 - b. Admissions Only – prints only those admitted during the From/Thru dates entered.
 - c. Selected Patients – When you select this bullet, a box will appear. Enter each chart number. You can use a comma to separate each chart, or a space.

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Click Print to view the report.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50781.aspx>