a. From Barnestorm Main Menu, select the patient (by last name, first name, or Chart#).

b. Click the **Visits/Assessments** tab.

c. If needed, select the **Show All** box to view ALL visit assessments. Click the **Select Multiple** box and then **press and hold** either the **Shift** key (if you need to select multiple visits consecutively) and select each visit you want to print; OR the **Ctrl** key (if you need to pick and skip over visits) while clicking on the Visits you want to print. If you select a visit by mistake, click it again to unselect.

d. Click the **Preview** tab

(During the print preview, all the notes you selected will appear.)

e. Select the printer icon (top left of screen) to print. You also have an option (top left of screen) to export to PDF or email.

NOTE: This can be done in Barnestorm Office only.

Knowledgebase
http://kb.barnestorm.biz/KnowledgebaseArticle50774.aspx