

- a. From Barnestorm Main Menu, select the patient (by last name, first name, or Chart#).
 - b. Click the **Visits/Assessments** tab.
 - c. If needed, select the **Show All** box to view ALL visit assessments. Click the **Select Multiple** box and then **press and hold** either the **Shift** key (if you need to select multiple visits consecutively) and select each visit you want to print; OR the **Ctrl** key (if you need to pick and skip over visits) while clicking on the Visits you want to print. If you select a visit by mistake, click it again to unselect.
 - d. Click the **Preview** tab
- (During the print preview, all the notes you selected will appear.)
- e. Select the printer icon (top left of screen) to print. You also have an option (top left of screen) to export to PDF or email.

NOTE: This can be done in Barnestorm Office only.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50774.aspx>