Signing Options

Upon receiving the email notification of an order via the Barnestorm Medsign system, you have several options for signing.

Click the link within the email, which will start a secure session via the Barnestorm Echosign webpage and allow you to sign the order.

Your options for signing the order are as follows:

1. Type your name. This creates a 100% ESIGN compliant image of your signature.

2. Biometric. This allows you to draw a 100% ESIGN compliant handwritten signature.

To save your signature see "Creating an Account" below.

To switch between the two options, click the link below the signature.

In this image the link is named "I would like to draw my signature".

0	Enter Your Name					
	John Test	OR Provide your Web Identity	f in 8 ?			
0	Review Your Signature					
	John Test John Test (Feb 3, 2012)					
	I would like to draw my signature					
6	Apply Cancel					

After each of these options, click "Apply" and then the "Click to eSign" button.



3. Refuse. Clicking "I will not eSign this document" will refuse the document.

Comments can optionally be entered when refusing documents.

4. **Delegate.** Clicking "Somebody else should sign" will allow you to send the document to another party for signature.

5. Fax. Clicking "I would rather fax in my signature" will allow you to print the

document with a coversheet to be hand signed and faxed back.

Creating an Account

You can create a free account that will allow you to save your signature to use on subsequent documents. Creating an account is not required and does not cost anything. To sign in from the document page click "Sign In" at the top. Then use the "Click here to register" link or use this link: <u>https://barnestorm.echosign.com/public/register</u>.

Register - A	ll fields are required			
Email:	myemail@test.com	Use your primary e-		
Password:		you'd like to receive		
Confirm Password:		your agreements		
First Name:				
Last Name:				
Company:				
Number of Employees:				
Job Title:				
Phone Number:				
Country:	Select			
Yes, I would like to receive EchoSign's customer newsletter and updates on new features and services.				
I have read and agree to the EchoSign <u>Terms of Use</u> and <u>Privacy Policy</u> .				
Create my acc	count			

Knowledgebase

http://kb.barnestorm.biz/KnowledgebaseArticle50737.aspx