First you will need to add the DCN into Barnestorm. Then, you can create the claim using the "Send as Replacement Claims" box from **All Other Billing**.

- Go to Accounts Receivable > ICN Edit.
- Select a patient. Click the payer.
- · Click Add an ICN Entry in the right panel.
- \cdot Enter the exact from and thru dates from the original claim.
- Enter the DCN into the ICN field.
- Check to make sure there's a 7 entered for Replacement.
- · Click the **Save** button.
- Go to back to the main menu and then to **Billing** > **All Other Billing**.
- Select the patient for billing.
- Enter the exact billing date from the original claim.
- · Click on the Send as Replacement Claims box.
- Create and transmit the claim as usual.

Knowledgebase http://kb.barnestorm.biz/KnowledgebaseArticle50591.aspx