Create an Adjustment Claim for Hospice Medicare Primary Claim

1. Main menu: Click Accounts Receivable > ICN Edit.
2. Type in the patient's name or chart number to select the patient.
3. Click Add a new ICN Entry in the right panel.
4. Type in the Payment Date (of the remittance) of the original claim.
5. Type in the Charges From Date and the Charges Thru Date of the original claim.
6. ICN Field: Type in the DCN of the claim (located on the remittance advice).
7. Replacement/Void box: Make sure there's a 7 entered for Replacement.
8. Click Save.
9. At the top of the window, click Billing > All Other Billing.
10. Use the Search by Name or Chart# field to select the patient.
11. Enter the exact From/Thru billing dates of the original claim.
12. Click the Send as Replacement Claims box.
13. Click the Prepare Charges for Billing tab.
14. Create and transmit claim as usual.

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☐☐ Need help? Contact Barnestorm Support