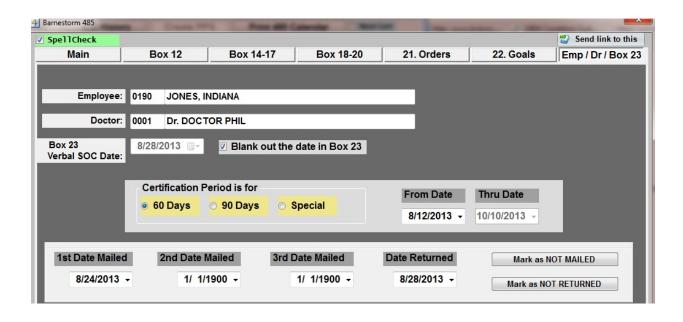
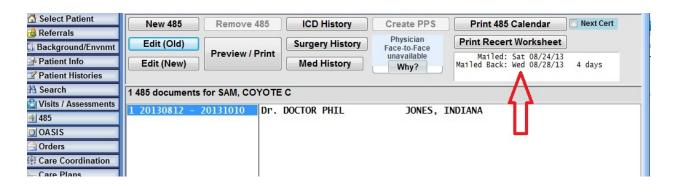
Correct a 485 Mailed or Returned Date

## Correct a 485 Mailed or Returned Date



- 7. Change date(s) as needed at the bottom of the screen. You have the option to change the Mailed Date(s); and/or the Returned Date. On this screen you also have the option to mark 485 as Not Mailed or Not Returned.
- 8. Once you have made your change(s), click the X in the upper right corner of the screen. A window will pop up asking if you wish to save changes. Click the Yes button.
- 9. The 485 entry screen will disappear, taking you back to the main 485 screen. You should see your change in the white portion of the screen.



## Knowledgebase

http://kb.barnestorm.biz/KnowledgebaseArticle50516.aspx