

Correct a 485 Mailed or Returned Date

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The screenshot shows the 'Barnestorm 485' form. At the top, there are tabs for 'Main', 'Box 12', 'Box 14-17', 'Box 18-20', '21. Orders', '22. Goals', and 'Emp / Dr / Box 23'. The 'Main' tab is active. Below the tabs, there are fields for 'Employee: 0190 JONES, INDIANA' and 'Doctor: 0001 Dr. DOCTOR PHIL'. A 'Box 23 Verbal SOC Date:' field is set to '8/28/2013' with a checked box for 'Blank out the date in Box 23'. A 'Certification Period is for' section has radio buttons for '60 Days' (selected), '90 Days', and 'Special'. 'From Date' is '8/12/2013' and 'Thru Date' is '10/10/2013'. At the bottom, there are fields for '1st Date Mailed' (8/24/2013), '2nd Date Mailed' (1/ 1/1900), '3rd Date Mailed' (1/ 1/1900), and 'Date Returned' (8/28/2013). There are also buttons for 'Mark as NOT MAILED' and 'Mark as NOT RETURNED'.

7. Change date(s) as needed at the bottom of the screen. You have the option to change the Mailed Date(s); and/or the Returned Date. On this screen you also have the option to mark 485 as Not Mailed or Not Returned.

8. Once you have made your change(s), click the X in the upper right corner of the screen. A window will pop up asking if you wish to save changes. Click the Yes button.

9. The 485 entry screen will disappear, taking you back to the main 485 screen. You should see your change in the white portion of the screen.

The screenshot shows the main 485 screen. On the left is a navigation menu with items like 'Select Patient', 'Referrals', 'Background/Envmt', 'Patient Info', 'Patient Histories', 'Search', 'Visits / Assessments', '485', 'OASIS', 'Orders', 'Care Coordination', and 'Care Plans'. The main area has several buttons: 'New 485', 'Remove 485', 'ICD History', 'Create PPS', 'Print 485 Calendar', 'Next Cert', 'Edit (Old)', 'Preview / Print', 'Surgery History', 'Physician Face-to-Face unavailable Why?', 'Print Recert Worksheet', 'Edit (New)', and 'Med History'. A box shows 'Mailed: Sat 08/24/13' and 'Mailed Back: Wed 08/28/13 4 days'. Below this, it says '1 485 documents for SAM, COYOTE C'. A table lists one document: '1 20130812 - 20131010 Dr. DOCTOR PHIL JONES, INDIANA'. A red arrow points to the 'Mailed Back' date.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50516.aspx>