

Correct a 485 Mailed or Returned Date

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The screenshot shows the 'Barnestorm 485' form. At the top, there's a 'SpellCheck' button and a 'Send link to this' button. Below these are tabs for 'Main', 'Box 12', 'Box 14-17', 'Box 18-20', '21. Orders', '22. Goals', and 'Emp / Dr / Box 23'. The 'Main' tab is active. The form contains the following fields:

- Employee:** 0190 JONES, INDIANA
- Doctor:** 0001 Dr. DOCTOR PHIL
- Box 23 Verbal SOC Date:** 8/28/2013. There is a checkbox labeled 'Blank out the date in Box 23' which is checked.
- Certification Period is for:** 60 Days (selected), 90 Days, Special.
- From Date:** 8/12/2013
- Thru Date:** 10/10/2013
- 1st Date Mailed:** 8/24/2013
- 2nd Date Mailed:** 1/ 1/1900
- 3rd Date Mailed:** 1/ 1/1900
- Date Returned:** 8/28/2013
- Buttons: 'Mark as NOT MAILED' and 'Mark as NOT RETURNED'.

7. Change date(s) as needed at the bottom of the screen. You have the option to change the Mailed Date(s); and/or the Returned Date. On this screen you also have the option to mark 485 as Not Mailed or Not Returned.

8. Once you have made your change(s), click the X in the upper right corner of the screen. A window will pop up asking if you wish to save changes. Click the Yes button.

9. The 485 entry screen will disappear, taking you back to the main 485 screen. You should see your change in the white portion of the screen.

The screenshot shows the main 485 screen. On the left is a sidebar with navigation links: Select Patient, Referrals, Background/Envmt, Patient Info, Patient Histories, Search, Visits / Assessments, 485, OASIS, Orders, Care Coordination, and Care Plans. The main area has a top bar with buttons: 'New 485', 'Remove 485', 'ICD History', 'Create PPS', 'Print 485 Calendar', 'Next Cert', 'Edit (Old)', 'Preview / Print', 'Surgery History', 'Physician Face-to-Face unavailable Why?', 'Edit (New)', 'Med History', and 'Print Recert Worksheet'. Below the buttons, it says '1 485 documents for SAM, COYOTE C'. A table lists the documents:

Document ID	Doctor	Patient
1 20130812 - 20131010	Dr. DOCTOR PHIL	JONES, INDIANA

A red arrow points to the 'Mailed Back' date in the 'Print Recert Worksheet' button, which shows 'Mailed: Sat 08/24/13' and 'Mailed Back: Wed 08/28/13 4 days'.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50516.aspx>