

Supervision Visits Due - 17.33

This report shows all upcoming supervisory visits due for CAP/PCS patients based on the last supervisory visit date and program settings.

Patients Histories > Authorizations > 17.33 – Supe Visit Due

Referrals > Authorizations > 17.33 – Supe Visit Due

Reports > Audit > 17.33 Supe Visit Due

Setup Notes

Supervisory visits must be entered using an employee with a revenue code for nursing.

- The employee completing the supervisory will need a nursing Rev Code under Codes --> Other Basic Codes --> Employees.
- Enter supervisory visit on the Employee Activity --> Visit Entry screen as a non-chargeable visit.
- The description of the visit status and job code should include 'Supervision'.
- Only visits with “55” in the middle of the revenue code will count (e.g., 0550).

How to Run the Report

- Thru Date: Include supe visits due on or before this date.
- # of Days: Number of days between required supervisory visits (e.g., 90).
- Programs / Payers / Teams: Optional filters. Leave blank to include all.
- Sequence: Choose how the results should be sorted.
- Add Case Manager to Report: Optional checkbox to include the assigned case manager name (from Referrals > Employees screen).

How to Read the Report

- Tm: Team number (Referrals > Primary Team#)
- Last Vis: Most recent visit completed (from Visit Entry)
- Last Sup: Last supervisory visit by employee with Rev Code 0550
- Next Sup Due: Based on the # of Days setting
- Employee: Person who completed the last supe visit
- Case Manager: Employee listed under Referral > Employees tab (if included)

Note: If no supervisory visit is found with a qualifying revenue code, the report will use 60 days from the admit date as the default next visit due date.

Troubleshooting Tips

- Patient will not show up on the report if the last visit entry is a supervisory one.
- Ensure the employee who completed the visit has a Rev Code with “55” in the middle (e.g., 0550).

17.33 Print Supe Visit Due List

- o (Go to: Codes > Other Basic Codes > Employees to verify)
 - If any changes were made then rerun the report.
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Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50495.aspx>