Supervision Visits Due — 17.33

View upcoming supervisory visits due for CAP/PCS patients based on the last supervisory visit date and the agency's program settings.

Screen Location

- Patients Histories > Authorizations > **17.33 – Supe Visit Due**
- Referrals > Authorizations > **17.33 – Supe Visit Due**
- Reports > Audit > **17.33 – Supe Visit Due**

Setup Notes

- Supervisory visits must be entered using an employee with a nursing revenue code.
- Employee must have a nursing Rev Code under **Codes ☐ Other Basic Codes ☐ Employees**.
- Enter supervisory visits in **Employee Activity ☐ Visit Entry** as a non-chargeable visit.
- Visit status and job code should include "Supervision".
- Only visits with "55" in the middle of the revenue code will count (e.g., **0550**).

How to Run the Report

- **Thru Date:** Include visits due on or before this date.
- **# of Days:** Number of days between required supervisory visits (e.g., 90).
- **Programs / Payers / Teams:** Optional filters. Leave blank to include all.
- **Sequence:** Choose how results should be sorted.
- **Add Case Manager to Report:** Optional checkbox to include assigned case manager (from Referrals >

Employees).

How to Read the Report

- **Tm:** Team number (Referrals > Primary Team#)
- **Last Vis:** Most recent visit completed (Visit Entry)
- **Last Sup:** Last supervisory visit by employee with Rev Code 0550
- **Next Sup Due:** Based on the # of Days setting
- **Employee:** Person who completed the last supervision visit
- **Case Manager:** Employee listed under Referrals > Employees (if included)

Note: If no qualifying supervision visit is found, the report defaults to 60 days from admit date.

Troubleshooting Tips

- Patient will not appear if the last visit is a supervisory visit.
- Ensure the employee has a Rev Code with “55” in the middle (e.g., 0550).
- Go to: **Codes > Other Basic Codes > Employees** to verify.
- If changes were made, rerun the report.

☐☐ Last updated: 7/23/2025

☐☐ Need help? Contact Barnestorm Support