

Print Care Coordination Reports

From the **Care Coordination** screen click on the **Print CCN Reports** tab. Or from **Reports > Misc > 21.12 Care Coord Reports**.

This screen gives you many options to select from to create a report.

- o Select the From and Thru dates = Date of the Care Coordination Note

- o Select **Print All Patients**, **Print All Employees**, or **Print Complete Text** (you can select all three if needed). If **Print All Patients** is unchecked then only the patient currently selected will show on the report. If **Print All Employees** is unchecked then only the currently logged in employee will show on the report.

- o **All But [Exclude]** will ignore the dates and print ALL notes, excluding the topics with [exclude] in the description, with the filters you have applied.

- o You can print the status of **All CCNs**, **Open CCNs**, or **Closed CCNs**.

- o When you click on the **Select From/To** or **Select Topic(s)** button a list of all names used in the that field will appear. To print a report on select Topics or From/To click on the name(s).

- o Report Seq allows you to select how you want the report to be ordered by. Report Seq #1 is the first way it will be order, followed by Seq #2 and #3.

- o Click on Print Report after all selections have been made.

- o You can use a combination of the above options to create the report you need.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50424.aspx>