

## Search for Care Coordination Notes for a Patient

1. Select a patient the Select Patient screen in Barnestorm by typing in either the first 3 digits of the patient's chart number or the first 3 letters of their last or first name.
2. Click the patient's name to select him or her.
3. Click the Care Coordination button on the Main Menu.



4. Watch as the Care Coordination Communications screen opens.
5. Click on the tab named View and/or Select for Edit.
6. There are several ways to search for notes.



You can select from the following ways:

O From/To – List of people on the From/To. List of notes in order by the name of From/To.

O Topics – List of topics.

O Dates – List of dates on the notes. List of notes in order by dates.

O All CCN Dates– Changes the from/thru dates as the first and last date of written notes.

O Last 10 Days – Changes the from/thru dates to the last 10 days

7. The default dates that will be selected is for the current 485 episode. You can click on the Previous 485 button to change the dates or click on the drop down list to change them.

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8. Once you find the note you can open it by clicking on it once.
9. The text of the note will appear at the bottom of the screen.
10. To select a different note click on one from the list you created above.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50416.aspx>