

## Select a Patient

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Location: Main Menu > Select Patient

### Overview

- Quickly find and select a patient using name or chart number.
- Search results narrow as you type.
- Available in both Barnestorm Office and Point of Care.

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### Barnestorm Office – Select Patient

□□□ **Video:** [New Select Patient](#) (Office YouTube)

### Search Options

- Search by **Last Name, First Name, or Chart #**.
  - Results update as you type.
  - **Patients by Name** searches both first and last name.
  - Select **Discharged** when searching for inactive patients by name.
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- **Search by Chart #:** Enter the 6-digit chart number (no need to select Active/Discharged).
  - **View All Active Patients:** Set Viewing = Patients by Last Name. Increase **Show** if needed (ex: 500).
  - **Program Filter:** Use dropdown to limit results by program.
  - **Show Field:** Controls how many rows display.

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### Additional Features

- **Recent / Pending / CCNs:** Select a view and adjust row count. Click a row to preview.
- **Auto Run Search:** Saves your last search and runs it automatically.
- **Patient Photo:** Click the edit (pencil) icon to upload a photo.
- **Show Stats:** Displays counts for patients, visits, and schedules (approximate values).

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### Point of Care – Select Patient

☐☐☐ **Video:** [Select a Patient](#) (POC YouTube)

- Select **Active** or **Discharged** depending on patient status.
- Search by **Chart #** or start typing **First or Last**

## Select a Patient

### **Name.**

- **This Program # Only:** Limits results to a specific program.
- Click a patient to select.
- The selected patient will display at the top of the screen.

### Note

- When maximized, additional details may display such as last visit date and hospice benefit period.

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Tip: If you're not finding a patient, try switching between Active and Discharged, search by chart number, or remove any filters.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50404.aspx>