# Print Expiring Authorizations — 17.35

This report identifies authorizations that expire within a selected date range, helping you obtain timely renewals and prevent interruptions in care.

## Locations

Patient Histories > Authorizations > 17.35 Expiring Auth tab
Reports > Audit > 17.35 Expiring Authorizations

## How to Run the Report

- From/Thru: Date range for expiring authorizations based on the Thru date
- Programs/Payers/Teams: Filter by codes or leave blank to select all
- Print By: Select the order in which to print the data

## How to Read the Report

- AidePlan: Thru date of the Aide Care Plan
- * indicates that the Aide Plan and Authorization dates do not match
- LastVisit: Last chargeable visit within the authorization period
- Expires: Date the authorization expires
- LastAuth: Most recent authorization date
- Hours or Hours/Visits:
  - Hours = total authorized hours for the period
  - Visits = discipline and number of visits approved
- Authorizations#: Associated authorization screen
- Case Manager: First employee listed under Referrals > Employee tab

## Troubleshooting and Tips

- Use a wider date range to catch missed or overdue authorizations.

## Need help with this report?Contact Barnestorm Support

# 17.35 Print Expiring Authorizations

Knowledgebase
http://kb.barnestorm.biz/KnowledgebaseArticle50375.aspx