

### Print Expiring Authorizations - 17.35

This report shows authorizations that expire within a selected date range, helping ensure timely renewals and avoid missed care.

#### Locations

Patient Histories > Authorizations > 17.35 Expiring Auth tab

Reports > Audit > 17.35 Expiring Authorizations

#### How to Run the Report

- From/Thru: Date range for expiring auths (based on Thru date)
- Programs/Payers/Teams: Filter by codes or leave blank to select all
- Print By: Select the order to print the data

#### How to Read the Report

- AidePlan: Thru date of Aide Care Plan
- \* Means Aide Plan and Authorization dates do not match
- LastVisit: Last chargeable visit within the auth period
- Expires: Date the authorization expires
- LastAuth: Most recent authorization date
- Hours or Hours/Visits:
  - o Hours = total authorized hours for the period

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- o Visits = discipline and number of visits approved
- Authorizations#: Associated authorization screen
- Case Manager: First employee listed under Referrals > Employee tab

### Troubleshooting and Tips

- Use a wider date range to catch any missed or overdue authorizations.

## Need help with this report? [Contact Barnestorm Support](#)

### Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50375.aspx>