

Print a List of Referral Sources

From the Main Menu, click on **Codes > Other Basic Codes > Doctors** and then click on **Print Codes**. This will generate a list of all possible referral sources of both doctors and facilities. When creating the referral source for the first time, it is important that you select the correct **Referral Type** (ie. Physician, Hospital, Clinic).

To print a detailed list of referral sources, go to **Reports > Referral > Referral Detail by Type**. This gives you a graph with a percentage of referral types used along with the type of referral divided out in groups. Each group shows the patient and the name of the referral source.

To print a summary list of referral sources, go to **Reports > Referral > Referral Summary by Type**. This also has a graph, but only gives the number of referral types used and no detail information in case you just need a summary.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50313.aspx>