

## Set Up OASIS Agency Data for Exporting OASIS

You will need to set up your agency information before transmitting to the State.

1. Click the Admin button from the Main Menu.
2. Click the Export OASIS button on the left.
3. Click the Agency Setup for Export tab at the top of the screen.
4. Enter all the information about your agency. Make sure you enter your National Provider ID (NPI).
5. If you need help finding your export path, contact Barnestorm.
6. Click the Save button at the bottom when you finish.

Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50275.aspx>