Edit Facility History

1. Select a patient on the first Barnestorm Office screen by typing in either the patient's chart number or the first 3 letters of their last or first name.

2. Click the patient's name to select him or her.

3. Click the Patient Histories button from the Main Menu. A menu will pop up right underneath that, and from there you will select Facility History.

4. A list of the Facility History for the selected patient is displayed at the bottom of the page. Select the item you wish to edit by clicking on it.

5. In the panel above, the facility information will appear in the corresponding facility type.

6. Edit the facility information as needed.

7. Click the Save button.

Knowledgebase
http://kb.barnestorm.biz/KnowledgebaseArticle50232.aspx