How do I enter in miscellaneous charges to be printed on a private pay bill?

You can add charges for meals, groceries, mileage, etc... on a private pay invoice. This method will allow you to change the price as needed, instead of having a set amount.

From Barnestorm Office > Codes > Rates > Supply Codes, create a supply code with an * in front of the code.
Example, *MEALS would be a code to keep track of meals purchased for the patient. You can leave the Supply
Price blank, it will not show up in the Supply Charges screen.

2. From the Main Menu in Barnestorm Office click on **Supplies > Supply Charges**.

3. Enter the employee number, chart number, change date if needed, enter the code, and quantity.

4. Enter the each unit price and Barnestorm will calculate the total charge.

5. Save the charge entry.

6. When you create the bill from **Billing > All Other Billing > Print Patient Statements**; your miscellaneous charges will be listed.

| A | Add / Edit Supplies and Other Charges | | | | | | | | | | me | Visits | Supply Code | 5 |
|------------------------------------|---------------------------------------|---------------------|-------------------|--------|----------|----------|--------|-----|-----|---------------|-----------|---|--|---|
| Charge Date Employee Patient | 1/ 7/2013 0901 888888 | HHNURSI PATIENT, | 32700 SAMPLE E | 3 | Edi | iting Vi | sit | | (| Cancel Del | / Clear | 8888888 - PATIEN 0901 - HHNURS *MILES - Mileag 0.42 Cost 25 Quantity Added Wednesday | T, SAMPLE B SE 0.42 Price 10.50 101/23/13 08:42 AM | |
| Program/Payer | 01/001 - MY MEDICARE - | | | | | | | | | | | | | |
| Supply | *MILES | Mile | age | | | | | | | | | | | |
| Quantity | 25 | EA | @ | 0.42 | [| = | 10.50 | | | Sa | ive | | | |
| 100 Most Recent Charges | | | | | | | | | | | | | | |
| Refresh | rint | RefNum | Date | Chart# | Pt Name | E | mp# Pr | Pay | Qty | Supp1y | \$Charges | Description | | |
| | | 32700 | 01/07/13 | 888888 | PATIENT, | SAM 0 | 901 01 | 001 | 25 | *MILES | 10.50 | Mileage | | |

Supplies > Supply Charges screen

Example of Patient Statement

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| Date | Quantity | Description | \$Amount |
|----------|----------|---------------------|----------|
| | | | |
| 01-07-13 | 25 | Mileage | 10.50 |
| | | | |
| | | 0.00 Hours 0 Visits | 10.50 |

Knowledgebase http://kb.barnestorm.biz/KnowledgebaseArticle50194.aspx