How do I enter in miscellaneous charges that change

You can add charges for meals, groceries, mileage, etc…This method will allow you to change the price as needed, instead of having a set amount.

1. From **Barnestorm Office > Codes > Rates > Supply Codes**, create a supply code with an * in front of the code. Example, *MEALS would be a code to keep track of meals purchased for the patient; or *REMOD could be used for "kitchen remodel." Complete the other fields applicable to the supply code. You may type in the **Supply Price** or leave it blank. The **Item Cost** and **Item Price** fields will need to be blank. You will be typing in the dollar amount in Step 4.

2. From the Main Menu in Barnestorm Office click on **Supplies > Supply Charges**.

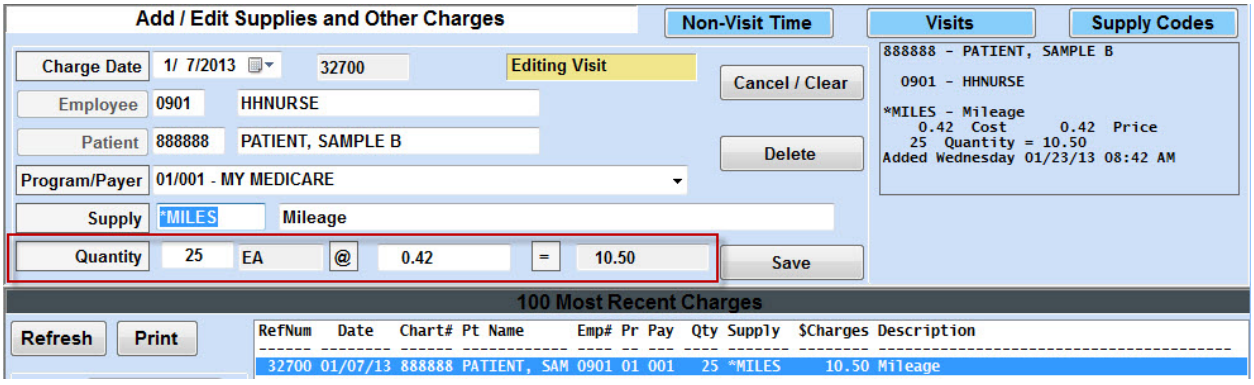
3. Enter the employee number, chart number, change date if needed, enter the code, and quantity.

4. Enter the each unit price and Barnestorm will calculate the total charge.

5. Save the charge entry.

6. When you create the bill from **Billing > All Other Billing > Print Patient Statements**; your miscellaneous charges will be listed.

Supplies > Supply Charges screen



Example of Patient Statement

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Date	Quantity	Description	$Amount
01-07-13	25	Mileage	10.50
		0.00 Hours 0 Visits	10.50

Knowledgebase
http://kb.barnestorm.biz/KnowledgebaseArticle50194.aspx