From Main Menu:

- 1. Select Codes
- 2. Select Rates
- 3. Select Job Codes
- 4. Enter the **Program** and **Code**
- 5. Select the date/rate you want to delete
- 6. Enter -1 at the **Rate Field**
- 7. Click Save Job Code and Rate

Knowledgebase http://kb.barnestorm.biz/KnowledgebaseArticle50179.aspx