

**Carolina Access is no longer used as of 2016.**

You will need the Carolina Access number assigned to the patient. If you do not have it you can use the eligibility report to get the number.

- From Barnestorm Office pull the patient up on the **Select Patient** screen.
- Click on the **Referral** tab and then go to the **Dr + Pharmacy** tab.
- Enter the Carolina Access or NPI number into the **Carolina Access#** field.
- Click on **Save**.

Patient Information | Referral Information | Payers | **Dr + Pharmacy** | Employees | Print

**Primary (Ordering) Physician** Carolina Access #

Doctor: 0012 DR. AMY O. INMAN, MD

Dr. AMY O. INMAN, MD NPI# 1093745754  
2116 GOBLE RD Phone# 828-632-5072  
HIDDENITE NC 28636-5212 Fax#

☐ Face-to-face appointment is scheduled for: 11/28/2017

☐ Face-to-face order was received with the referral

*If the Carolina Access number has changed for the patient:*

- Go to the **Referral > Payers > Extra Billing Info** screen.
- Click on **Add a New "From Date"**
- Change the **From Date** to the effective date of the Carolina Access number.

*One Time Setup of Carolina Access or NPI:*

- Once the patient already has the Carolina Access number entered in their Referral go to **Billing > Other > Carolina Access to NPI Cross-Reference**.
- Any Carolina Access number listed in the left column are not set up yet.
- Select a number from the left column and click on **Save**.
- The required fields might automatically be filled in and saved; if not, you will need to key that information in.

## Cross-Reference NC Access Number to NPI

**Cross-Reference Carolina Access Numbers to NPI Numbers, Taxonomy Codes, and Descriptions**

Carolina Access Number	<input type="text" value="1689640583"/>	<input type="button" value="Show Patients With This Car Acc #"/>
NPI Number	<input type="text" value="1689640583"/>	<input type="button" value="Update From NPI Registry"/>
Taxonomy Code	<input type="text" value="314000000X"/>	Nursing Custodial Care Facilities - Skilled Nursing
Description	<input type="text" value="VALLEY NURSING CENTER"/>	

<input type="text"/>	1689640583	1689640583	314000000X	VALLEY NURSING CENTER
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Knowledgebase

<http://kb.barnestorm.biz/KnowledgebaseArticle50172.aspx>