

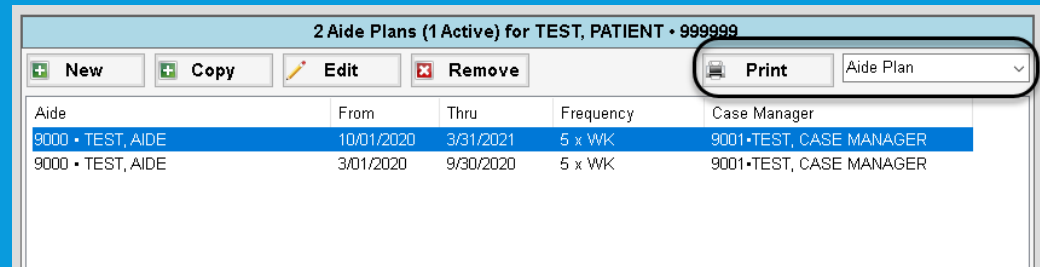


AIDE CARE PLAN REPORTS

Newest version ~ Global Setting 0219

BASIC WEEK VIEW PRINT

- Print from Aide Plan screen
- Select the plan to print
- Click Print button
- Prints blank dates and times
- Shows tasks assigned to days of week
- * View next slide for example



2 Aide Plans (1 Active) for TEST, PATIENT • 999999

Aide	From	Thru	Frequency	Case Manager
9000 • TEST, AIDE	10/01/2020	3/31/2021	5 x WK	9001 • TEST, CASE MANAGER
9000 • TEST, AIDE	3/01/2020	9/30/2020	5 x WK	9001 • TEST, CASE MANAGER

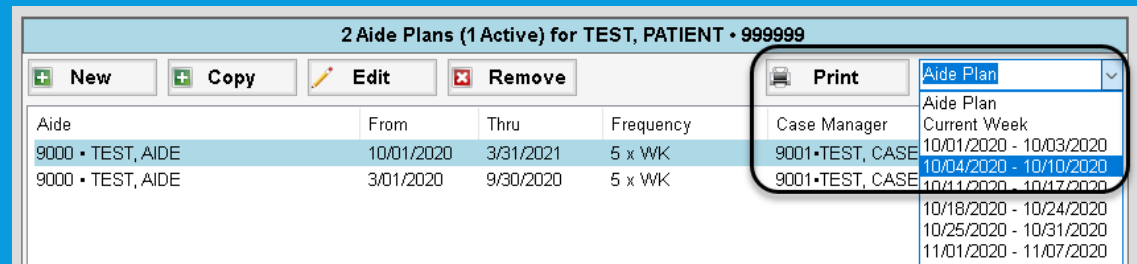
MY HOMECARE							
10-14-20	Aide Weekly Note for 999999						6:02 PM
Patient	TEST, PATIENT					Chart	999999
Address	123 TV LAND ,					Phone	222-333-4444
Payer	MY HOMECARE PERSONAL CARE SERVICES					SOC	03/01/2020
Emer. Contact	Contact Person Name				Emer. Phone	1112223333	
Case Manager	CASE MANAGER TEST					Frequency	5 x WK
Plan Dates	10/01/2020 - 03/31/2021					Period	10/04 - 10/10
Assigned Aide	AIDE TEST, HCT (9000)						
Dates							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Date							
Actual		Start:	Start:	Start:	Start:	Start:	
		End:	End:	End:	End:	End:	
Tasks							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sponge Bath							
Hair Care							
Mouth Care							
Dress							
Nail Care							
Linen Change							
Laundry							
Prepare Meal							
Feeding							
Vacuum							
Dust							
Mop							

BASIC WEEK VIEW PRINT

DETAILED (SELECT) WEEK VIEW PRINT

- Print from Aide Plan screen
- Select the plan to print
- Select week from the drop down list
- Prints dates with planned and actual time (from the aides visit note)
- Shows tasks completed with a checkmark

* View next slide for example



MY HOMECARE							
Aide Weekly Note for 999999							
10-14-20				6:46 PM			
Patient	TEST, PATIENT			Chart	999999		
Address	123 TV LAND			Phone	222-333-4444		
Payer	MY HOMECARE PERSONAL CARE SERVICES			SOC	03/01/2020		
Emer. Contact	Contact Person Name			Emer. Phone	1112223333		
Case Manager	CASE MANAGER TEST			Frequency	5 x wk		
Plan Dates	10/01/2020 - 03/31/2021			Period	10/04 - 10/10		
Assigned Aide AIDE TEST, HCT (9000)							
Dates							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Date	10/04/2020	10/05/2020	10/06/2020	10/07/2020	10/08/2020	10/09/2020	10/10/2020
Planned		08:00 AM 09:00 AM	09:00 AM 11:00 AM	08:00 AM 09:00 AM	09:00 AM 11:00 AM	08:00 AM 09:00 AM	
7 Hours		1 hr	2 hrs	1 hr	2 hrs	1 hr	
Actual		08:00 AM 09:15 AM	08:00 AM 09:00 AM	08:00 AM 09:00 AM	09:00 AM 10:45 AM	08:00 AM 09:00 AM	
Tasks							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sponge Bath		✓	✓	✓	✓	✓	
Hair Care		✓	✓	✓	✓	✓	
Mouth Care					✓	✓	
Dress					✓	✓	
Nail Care						✓	
Linen Change						✓	
Laundry					✓	✓	
Prepare Meal					✓		
Feeding					✓		
Vacuum							
Dust							
Mop							

DETAILED (SELECT) WEEK VIEW PRINT

PRINT ALL AIDE WEEKLY REPORTS

- Print from Reports > Misc > 21.13 Aide Time Sheets
- This prints all weekly reports for the time frame selected, based on the filters
- You have options on data to print
- When **Check Schedule** is checked it will pull times and tasks from the visit note

* View next slide for example

21.13 AIDEWEEK Print Weekly Aide Time Sheets

Print Landscape

From 10/04/20 Thru 10/10/20

Fiscal Year Calendar Year
- 1 Year + 1 Year
-1 Week +1 Week

Program(s)
Payer(s)
Team(s)
Employee(s)

Patient Info Check Schedule
 Emergency Contact
 DOB
 Diagnosis Vital Signs
 Levels of Assistance Special Instructions
 485 Box 14 and 15 Directions
 485 Box 18A and 18B Notes
 Plan From and Thru Dates Patient Signature
 Planned Dates Aide Signature
 Planned Times Therapist Signature
 Time Totals Nurse Signature

MY HOMECARE							
10-14-20		Aide Weekly Note for 999999				6:46 PM	
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Payer	MY HOMECARE PERSONAL CARE SERVICES					SOC	03/01/2020
Emer. Contact	Contact Person Name					Emer. Phone	1112223333
Case Manager	CASE MANAGER TEST					Frequency	5 x wk
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Assigned Aide AIDE TEST, HCT (9000)							
Dates							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Date	10/04/2020	10/05/2020	10/06/2020	10/07/2020	10/08/2020	10/09/2020	10/10/2020
Planned		08:00 AM 09:00 AM	09:00 AM 11:00 AM	08:00 AM 09:00 AM	09:00 AM 11:00 AM	08:00 AM 09:00 AM	
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Actual		08:00 AM 09:15 AM	08:00 AM 09:00 AM	08:00 AM 09:00 AM	09:00 AM 10:45 AM	08:00 AM 09:00 AM	
Tasks							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sponge Bath		✓	✓	✓	✓	✓	
Hair Care		✓	✓	✓	✓	✓	
Mouth Care					✓	✓	
Dress					✓	✓	
Nail Care						✓	
Linen Change						✓	
Laundry					✓	✓	
Prepare Meal					✓		
Feeding					✓		
Vacuum							
Dust							
Mop							

PRINT ALL AIDE WEEKLY REPORTS